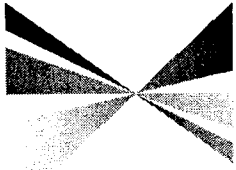


SOUTHERN CALIFORNIA



**ASSOCIATION OF
GOVERNMENTS**

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Orange County Transportation Authority: Lou
Correa, County of Orange

Riverside County Transportation Commission:
Robin Lowe, Hemet

Ventura County Transportation Commission:
Keith Millhouse, Moorpark

MEETING OF THE

ADMINISTRATION COMMITTEE

PLEASE NOTE CHANGE IN TIME

Thursday, January 5, 2006

9:00 a.m. – 9:45 a.m.

SCAG Offices

**818 West 7th Street, 12th Floor
San Bernardino Conference Room
Los Angeles, CA 90017
213.236.1800**

If members of the public wish to review the attachments
or have any questions on any of the agenda items,
please contact Lisa Taylor at 213.236.1891 or
taylorl@scag.ca.gov

Agendas and Minutes for the Administration Committee
are also available at:

www.scag.ca.gov/committees/ac.htm

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hours in advance of the meeting to enable SCAG to make reason-
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in an alternative format, please contact (213) 236-1868.

ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

"Any item listed on the agenda (action or information) may be acted upon at the discretion of the Committee."

1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Sid Tyler,
Chair

2.0 PUBLIC COMMENT PERIOD

Members of the public desiring to speak on an agenda item or items not on the agenda, but within the purview of the Committee, must fill out and present a speaker's card to the Assistant prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The chair may limit the total time for all comments to twenty (20) minutes.

3.0 REVIEW and PRIORITIZE AGENDA ITEMS

4.0 CONSENT CALENDAR

4.1 Approval Item

4.1.1 Approve Minutes of December 1, 2005
Admin. Committee Attachment

69

4.1.2 Approval of Contracts Over \$250,000
RC Attachment

10

4.1.3 Additional Sponsorship for Faster
Freight Cleaner Air Conference
Attachment

12

4.2 Receive and File

4.2.1 Purchase Orders/ Contracts \$5,000
to \$250,000RC Attachment

14



ADMINISTRATION COMMITTEE

AGENDA

			PAGE #	TIME
5.0	<u>ACTION ITEMS</u>			
5.1	<u>Co-Sponsorship of the California Congressional Delegation Transportation Reception</u> RC Attachment	Don Rhodes, SCAG Staff	14	5 minutes
	<p>SCAG has been asked to co-host a reception given at the APTA Legislative Conference focusing on transportation needs. The conference is schedule for March 2006 in Washington, D.C.</p> <p>Recommended Action: Recommend that the Regional Council authorize co-sponsorship.</p>			
5.2	<u>Resolution # 06-470-1 Authorizing SCAG to accept Caltrans State Planning and Research Grant Funds</u> RC Attachment	Bob Huddy, SCAG Staff	15	10 minutes
	<p>Recommended Action: Recommend the Regional Council adopt Resolution # 06-470-1 authorizing SCAG to accept Caltrans State Planning and Research funds for an I-405 ITS Study.</p>			
5.3	<u>Resolution #06-470-2 Accepting FTA 5313b and State Planning and Research Partnership Planning Grant Funds</u> Attachment	Bert Becker, Interim CFO	19	
	<p>Recommended Action: Recommend that the Regional Council adopt Resolution #06-470-2 authorizing SCAG to accept grant funds and authorize the Executive Director to take actions necessary to obtain the grant funds.</p>			



ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

- 5.3 Audit Committee Report **Hon. Sid
Tyler, Chair** 5 minutes

- 5.3.1 KPMG Audit Attachment
 mailed separately

Recommended Action: Approve

- 5.3.2 Update on Subregional Audits 5 minutes

Information will be presented on
the status of the subregional audits.

6.0 INFORMATION ITEMS

- 6.1 Monthly CFO Report **Bert Becker,** 5 minutes
 RC Attachment **Interim CFO** 24

7.0 FUTURE AGENDA ITEMS

Any Committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three (3) minutes.

8.0 ANNOUNCEMENTS

8.0 ADJOURNMENT

The next meeting of the Administration Committee will be held at the SCAG offices on Thursday, February 2, 2006. A joint budget workshop will be held on the same day to discuss the budget.

Administration Committee
December 1, 2005

Summary Minutes

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE ADMINISTRATION COMMITTEE. AUDIO CASSETTE TAPE OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Administration Committee held its meeting at the SCAG offices, Downtown, Los Angeles. The meeting was called to order by Sid Tyler, Chair, Pasadena. There was a quorum.

Members Present

Aldinger, Jim	City of Manhattan Beach
Baldwin, Harry	City of San Gabriel
Bowlen, Paul	City of Cerritos
Burke, Yvonne	County of Los Angeles
Dispenza, Mike	City of Palmdale
Loveridge, Ronald	City of Riverside
Ovitt, Gary	County of San Bernardino
Pettis, Greg	City of Cathedral City
Roberts, Ron	City of Temecula
Tyler, Sid (Chair)	City of Pasadena
Washburn, Dennis (Vice Chair)	City of Calabasas
Young, Toni	City of Port Hueneme

Members Not Present

Dixon, Richard	City of Lake Forest
Edney, Jon	City of El Centro
Lowenthal, Bonnie	City of Long Beach
Mikels, Judy	County of Ventura
Nelson, Larry	City of Artesia
Robertson, Deborah	City of Rialto
Smith, Greig	City of Los Angeles

¹ * indicates new member

Administration Committee
December 1, 2005

Summary Minutes

1.0 CALL TO ORDER & PLEDGE OF ALLEGIENCE

Hon. Sid Tyler, Chair, Pasadena, called the meeting to order at 9:20 a.m.

2.0 PUBLIC COMMENT PERIOD

None.

3.0 REVIEW and PRIORITIZE AGENDA ITEMS

Item 5.1 pulled.

4.0 CONSENT CALENDAR

4.1 Approval Item

4.1.1 Minutes of December 1, 2005

4.1.2 Authorize Payment from General Fund to Conclude HDR Matter

4.1.3 Payment Expenditures Not Payable from Direct Project of Indirect Funds

4.1.4 Contracts Over 250,000

4.1.5 Amendment of the Fulbright & Jaworski Contract

4.2 Receive and File

4.2.1 Purchase Orders/Contracts \$5,000 to \$250,000

Motion by Young to approve the Consent Calendar with amendments to the Summary Minutes, Seconded by Roberts, then unanimously Approved by the Committee.

5.0 ACTION ITEMS

5.1 FEMA Grant for a Multi-Jurisdictional, Multi-Hazard Disaster Mitigation Plan
Item pulled.

Administration Committee
December 1, 2005

Summary Minutes

6.0 INFORMATION ITEMS

6.1 RHNA Funding Options

Heather Copp and Hasan Ikhrata, SCAG Staff, presented possible options in the event funding from the state is no longer available. Based on the alternatives discussed at the November meeting, staff introduced:

Option 1: Blueprint Grant funds supplemented by local match.

Option 2: Utilize General Fund revenue.

Option 3: Assess fees, as authorized, to local governments

Option 4: Utilize a combination of these funding options.

Option 5: Seek a further extension of the RHNA compliance date.

Option 6: Don't implement RHNA

6.2 CFO Report

Heather Copp, CFO, briefly reviewed:

- List of payables/receivables over 45 days
- FY 06/07 Comprehensive Budget Development Schedule
- Budget Workshop scheduled for February 2006

6.3 Audit Committee Report

Heather Copp, CFO announced:

Committee approved the FY 05/06 Audit Work Plan – emphasis on sub-regional audits and reported that a temporary auditor would come on board in January to help accelerate the completion of the sub-regional audits.

Next meeting - December 8, 2005

6.4 Personnel Committee Report

No presentation. Committee accepted as received.

Administration Committee
December 1, 2005

Summary Minutes

7.0 FUTURE AGENDA ITEMS

8.0 ANNOUNCEMENTS

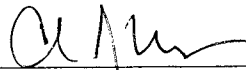
Heather Copp announced:

- She would be leaving SCAG and returning to Colorado as the CFO for the Colorado Department of Transportation.
- Charlie Wagner is retiring from SCAG after 25 years of service.
- Bert Becker is returning to SCAG as the Interim Chief Financial Officer.

9.0 ADJOURNMENT

Hon. Sid Tyler, Chair, adjourned meeting at 9:50am. Next meeting will be held at the SCAG offices on Thursday, January 5, 2006.

Summary Minutes Approved by:



Charlie Wagner, Manager, Finance
Staff to the Administration Committee